

# Barrington Public Library

## Policies and Procedures

### Petitions, Soliciting and Library Bulletin Board Policy

Out of the respect for the comfort and privacy of its patrons, it shall be Barrington Public Library policy that neither soliciting nor petitioning of any kind be permitted on Library premises. Any and all attempts to solicit contributions or signatures in support of both not-for-profit and for-profit organizations shall be prohibited. This includes the selling of raffle tickets and merchandise, the placement of contribution boxes for organizations and special causes, and the distribution by hand of flyers, pamphlets and brochures.

The placement of certain flyers, pamphlets and brochures from nonprofit, noncommercial organizations at the reference desk for patrons to take or to read may be permitted. Approval is required for each flyer, pamphlet and brochure on an individual basis by the reference staff. Exceptions for certain for-profit, commercial organizations may be made for specific Library and other tenant purposes and shall be considered on an individual basis.

Due to limited space on the library's bulletin board, materials concerning the Town of Barrington's official business, including the business of town-appointed committees, are given priority. Remaining bulletin board space will be available for the posting of notices from non-profit organizations. Only Barrington Library staff will add or remove items from the library bulletin board.

*Approved by the Library Board of Trustees*

*April 20, 2006*