



## Study Room Policy

Barrington Public Library makes available six study rooms: five on the main floor of the library (Study Rooms A, B, and C, Beal Study Room, and Friends Conference Room) and one on the second floor (Chapin Study Room).

These rooms are designated for use by individuals or small groups for quiet study and small meetings of no more than six people, depending on the room.

### Maximum room capacity for each study room is as follows:

- Study Room A: 4 people
- Study Room B: 1 person
- Study Room C: 4 people
- Beal Study Room: 4 people
- Friends Conference Room: 6 people
- Chapin Study Room: 4 people

These rooms are available during the library's regular hours.

For questions, contact the Information Services Department at 401-247-1920 x2 or email [information@barringtonlibrary.org](mailto:information@barringtonlibrary.org).

### **In booking a study room, please observe the following:**

1. Patrons can reserve this space online at [barringtonlibrary.org](http://barringtonlibrary.org). Reservations are accepted up to two (2) weeks in advance.
2. Patrons can reserve a room for up to two (2) hours per day. If there are no current reservations, patrons may continue to utilize the room until the next reserved time slot, or at discretion of the library.
3. The library reserves the right to cancel a study room reservation for late arrivals of more than 15 minutes after the scheduled time.
4. Patrons using the study room are expected to remove any personal items and dispose of their trash upon completion of their room use.
5. In the event the library is closed unexpectedly, all study room reservations will be canceled. The library is not responsible for contacting patrons with affected reservations.

Library Board of Trustees  
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